Business Nominee Program Application Guidelines

These Guidelines outline the requirements for applicants to the Yukon Business Nominee Program (YBNP). They include instructions on determining eligibility and how to prepare an application package. Please carefully review and complete the Application Guidelines prior to submitting your application.

For more information contact:

Yukon Business Nominee Program
Yukon Education
Immigration Unit
Box 2703 (E-1)
Whitehorse, YT Y1A 2C6

Telephone: 867-667-5131
E-Mail: yukon.nominee@gov.yk.ca
Table of Contents

Section I: General Overview ........................................................................................................... 3
    Summary: Four-Step Nomination Process .............................................................................. 3

Section II: Eligibility Criteria ...................................................................................................... 5
    Criteria that May Result in Ineligibility ................................................................................ 6
    Nominee Assessment Grid ..................................................................................................... 7

Section III: Application Process ................................................................................................ 10
    Documentation ..................................................................................................................... 10
    Application Submission ...................................................................................................... 13
    Agents .................................................................................................................................. 13
    Applying for a Two Year Work Permit ............................................................................... 14
    Arriving in Yukon ............................................................................................................... 14
    Year One Requirements ...................................................................................................... 15
    Year Two Requirements ...................................................................................................... 16
    Final Approval for Support of Permanent Residency ......................................................... 16

Section IV: Definitions ................................................................................................................ 17
I. General Overview

The Yukon Business Nominee Program (YBNP) is operated by Yukon government under an agreement with the Government of Canada and is designed to attract and retain skilled international entrepreneurs. YBNP allows Yukon government to nominate individuals for immigration to Canada if those individuals have proven business skills and have agreed to reside in Yukon while actively managing and investing in their own Yukon business.

If an applicant is approved by the program, they become a Nominee and receive support for a Two Year Work Permit from Canada. The work permit allows for time for the Nominee to establish themselves, their family, and their business. At the end of the permit period, Nominees who meet the Eligibility Requirements will be supported by Yukon in their application to Citizenship and Immigration Canada (CIC) for Permanent Residency. CIC reviews all applications for Permanent Residency on the basis of compliance, health, security and criminality. Ultimate approval for visa and Permanent Residency is the responsibility of the CIC.

NOTE: CIC is responsible for assessing each CIC nominee’s eligibility for both Work Permits and Permanent Residency. The Yukon Business Nominee Program and the Yukon Government are not responsible for CIC’s decision to grant or deny Work Permits or Permanent Residency and cannot appeal those decisions.

Summary - Four-Step Nomination Process:

Step 1: Application for Nomination

- The applicant submits an application to YBNP for evaluation (only complete applications are accepted).
- The application will be evaluated against the Assessment Criteria.
- Applications that meet the Assessment Criteria will be provided with a time and date for an Interview that must take place in Yukon.
- Applicants who are successful will be provided with a Letter of Support and are then considered a Nominee.

Step 2: Application for a Two Year Work Permit

- Upon receipt of a Letter of Support, applicants must apply to the CIC for a Two Year Work Permit. Information regarding this process can be found at www.cic.gc.ca.
- If the application meets the requirements, CIC will issue a Two-Year Work Permit to the applicant and their immediate family members.
Step 3: Arrival in Yukon and Two Year Work Period

- Upon receipt of their *Two-Year Work Permit* from CIC, YBNP Nominees *must* notify YBNP officials and send a copy of the work permit via facsimile or email to the YBNP office.
- Within two-months of receiving a *Two-Year Work Permit*, Nominees *must* provide YBNP officials with a detailed schedule indicating their travel schedule and date of arrival for residency in Yukon. *Note: Nominees must arrive in Yukon within two-weeks of their arrival in Canada or their support from YBNP will be withdrawn.*
- Following the Nominee’s arrival in Yukon, YBNP officials will provide a date and time for an in-person meeting in Yukon. At that meeting, the Nominee (now a Supported Applicant) is required to present all documentation listed [here](#).
- During the *Two Year Work Period*, Supported Applicants must meet with YBNP officials on a quarterly basis to ensure program requirements are being met and businesses are proceeding as planned.

Step 4: Application for Permanent Residency

- Prior to the expiration of a Supported Applicant’s *Two-Year Work Permit*, their business will be assessed for compliance with guidelines of the program.
- If the Supported Applicant meets all of the requirements of the program, the YBNP office will issue a *Nomination for Permanent Residency* to CIC and provide a *Nomination Certificate* to the Nominee.
- The Supported Applicant then applies to CIC for Permanent Residency.
- If the Supported Applicant meets the CIC’s criteria, CIC will issue a *Permanent Residency Visa* to the applicant and his or her immediate family members.

**NOTE:** *CIC is responsible for assessing each nominee’s eligibility for Permanent Residency. The Yukon Business Nominee Program and the Yukon Government are not responsible for CIC’s decision to grant or deny Work Permits or Permanent Residency and cannot appeal those decisions.*
II. Eligibility Requirements

There are eight criteria in the YBNP that an applicant must meet to be eligible. These requirements are divided into three categories: Candidate, Financial, and Planning.

Candidate Requirements:

1. Achieved a minimum score of fifty-six (56) on the Nominee Assessment Grid.
2. Achieved, at minimum either/or:
   a. Level 6 in the International English Language Testing System (IELTS)
   b. Level 4 in the Test d’Evaluation De Francais (TEF)
3. Relevant entrepreneurial or business management experience.

Financial Requirements:

4. Minimum net worth of $250,000 CAD.
5. Minimum $150,000 in liquid assets (cash, bonds, cash derivatives etc.).
6. Documented proof that claimed net worth and liquid assets has been obtained through legal means.

NOTE: All Financial Requirements MUST be verified by a Certified Third Party.

Planning Requirements:

7. Detailed documentation demonstrating either of the following:
   a) A business plan that outlines how the Supported Applicant will establish a successful business venture in one of the industries listed on the Strategic Sector List. The Supported Applicant must demonstrate a minimum $150,000 CAD investment in the business with no less than 1/3 ownership.
   b) An equity investment in a business in one of the industries listed on Strategic Sector List of at least $1,000,000 CAD.

In both option (a) and (b) the Supported Applicant must demonstrate active and ongoing management of the business.

NOTE: A proposed business partnership between two or more YBNP applicants is NOT permitted by the YBNP. The purchase of a business owned by a current or previous YBNP nominee is NOT permitted by the YBNP.

8. The Supported Applicant must show intent to establish Yukon residency by submitting a Resettlement Plan.
Criteria that May Result in Ineligibility:

Applicants must have valid immigration status in Canada in order to apply to the YBNP from within Canada. If an applicant is unable to obtain legal status in Canada, he or she must apply to YBNP from a country in which he or she does have legal status.

Persons with an active request for refugee status with the government of Canada, or who have applications with other provincial nominee programs are not eligible to apply for nomination through the YBNP.

In addition, an applicant may be ineligible for nomination if:

- the applicant has previously been refused entry to Canada by the government of Canada;
- the applicant does not meet one or more of the mandatory eligibility criteria;
- the applicant has intentionally committed any misrepresentation during the YBNP application process.
Nominee Assessment Grid

Applicants are awarded a score based on seven (7) categories including Business Resources, Personal Net Worth, Age, Prior Visits, Education and Training, Work Experience, and Language Ability.

For an application to be successful, it must meet a Minimum Threshold of fifty-six (56) points, including a minimum score of 10 in Language Ability.

Successful applications will have their business plans assessed for compliance and feasibility.

Applications that do not meet the Minimum Threshold are ineligible. Applications may be resubmitted if applicants are able to establish that a new development results in them meeting the Minimum Threshold.

**ASSESSMENT GRID:**

**Business Type:** Please mark the type of business being planned. If it is a partnership, please record the percentage being purchased (minimum 33.33%).

<table>
<thead>
<tr>
<th>New Start</th>
<th>Partnership %</th>
<th>100% Purchase</th>
</tr>
</thead>
</table>

**Business Resources:** Points in this section are awarded based on the amount of investment planned in the business.

**Maximum Points Possible:** Twelve (12)

<table>
<thead>
<tr>
<th>Investment Value ($CAD)</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150,000 - $250,000</td>
<td>6</td>
</tr>
<tr>
<td>$251,000 - $400,000</td>
<td>8</td>
</tr>
<tr>
<td>$401,000 - $750,000</td>
<td>10</td>
</tr>
<tr>
<td>$751,000+</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Points**

**Personal Net Worth:** Personal Net Worth points are awarded based on the documented proof of assets less liabilities.

**Maximum Points Possible:** Twelve (12)

<table>
<thead>
<tr>
<th>Net Worth</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>$250,000 - $500,000</td>
<td>6</td>
</tr>
<tr>
<td>$501,000 - $750,000</td>
<td>8</td>
</tr>
<tr>
<td>$751,000 - $1,000,000</td>
<td>10</td>
</tr>
<tr>
<td>$1,000,000+</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Points**
Age: Age points are awarded according to the date indicated on the Applicant’s passport.

**Maximum Points Possible:** Ten (10)

<table>
<thead>
<tr>
<th>Years</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>21-49</td>
<td>10</td>
</tr>
<tr>
<td>50</td>
<td>9</td>
</tr>
<tr>
<td>51</td>
<td>8</td>
</tr>
<tr>
<td>52</td>
<td>7</td>
</tr>
<tr>
<td>53</td>
<td>6</td>
</tr>
<tr>
<td>54</td>
<td>5</td>
</tr>
<tr>
<td>55</td>
<td>4</td>
</tr>
<tr>
<td>56+</td>
<td>0</td>
</tr>
</tbody>
</table>

**Total Points**

Prior Visit: Prior visit points are awarded based on documented proof that the applicant has travelled to Yukon prior to the submission of an application.

**Maximum Points Possible:** Six (6)

<table>
<thead>
<tr>
<th>Visit Duration</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 Days</td>
<td>0</td>
</tr>
<tr>
<td>1-5 Days</td>
<td>3</td>
</tr>
<tr>
<td>6+</td>
<td>6</td>
</tr>
</tbody>
</table>

**Total Points**

Education and Training: Education points are awarded based on the documented proof of completed education and training programs.

**Maximum Points Possible:** Twenty (20)

<table>
<thead>
<tr>
<th>Years of Education</th>
<th>Education</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Completed secondary school</td>
<td>10</td>
</tr>
<tr>
<td>12-13</td>
<td>Completed <a href="#">Post-secondary Program</a> of 1 year</td>
<td>14</td>
</tr>
<tr>
<td>14-16</td>
<td>Completed Post-secondary Program of 2 years</td>
<td>16</td>
</tr>
<tr>
<td>17-18</td>
<td>Completed Post-secondary Program of 4 years</td>
<td>18</td>
</tr>
<tr>
<td>18+</td>
<td>Masters or Doctorate</td>
<td>20</td>
</tr>
</tbody>
</table>

**Total Points**
Work Experience: Work experience points are awarded based on documented proof of relevant entrepreneurial or business management experience.

Maximum Points Possible: Twenty (20)

<table>
<thead>
<tr>
<th>Years</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2</td>
<td>8</td>
</tr>
<tr>
<td>2-3</td>
<td>12</td>
</tr>
<tr>
<td>3-4</td>
<td>14</td>
</tr>
<tr>
<td>4-5</td>
<td>18</td>
</tr>
<tr>
<td>5+</td>
<td>20</td>
</tr>
</tbody>
</table>

Language Ability: Language ability points are awarded according to documented proof of training and ability in either English or French. The only accepted form of documented proof is an original certificate from either the English IELTS or French TEF programs.

Maximum points are awarded for higher than required level standard, 10 points for those meeting required level standard and 0 Points for not meeting the minimum standard.

NOTE: Applicants from English or French speaking countries receive the maximum points possible.

Maximum Points Possible: Twelve (12)

<table>
<thead>
<tr>
<th>Level</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS 6+ / TEF 4+</td>
<td>12</td>
</tr>
<tr>
<td>IELTS 6 / TEF 4</td>
<td>10</td>
</tr>
<tr>
<td>IELTS 6- / TEF 4-</td>
<td>0</td>
</tr>
</tbody>
</table>

Point Scoring Totals:

<table>
<thead>
<tr>
<th>Maximum Points Available</th>
<th>Points Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>92</td>
<td></td>
</tr>
</tbody>
</table>
III. Application Process

Before submitting an application to the YBNP all applicants are to ensure that he or she:

- Meet all of the eligibility criteria
- Have access to all of the documents specified in Sections II and III of this document

All application forms, letters of reference, and IELTS/TEF certification (see eligibility criteria) must be Signed Originals. All other documentation must be Notarized Copies. Applicants are encouraged to thoroughly review their applications prior to submission.

NOTE: All incomplete applications will be returned to the applicant un-assessed.

Documentation

An applicant’s supporting documents are used by the YBNP to determine eligibility. Documentation must be Notarized Copies, unless specified otherwise.

All applications and documents submitted to the YBNP become property of YBNP.

NOTE: YBNP requires that applicants provide completed applications and supporting documentation in English. Documents that are not in English must be accompanied by a translation. Along with the translation, translators must provide certification that includes their name, address, contact numbers and email address.

Resume

Applicants must submit a resume describing educational and work history, experience and credentials. The resume should include, but not be limited to:

- Applicant’s full name, complete mailing address, telephone number(s) and email address(es);
- complete history of education, training and certifications achieved;
- complete business history with an emphasis on the past 10 years;
- business related achievements.
Education

Applicants must submit the following documents to verify their education and/or training credentials:

- degrees, diplomas, trade certificates and or training certificates;
- professional licenses, designations and memberships;
- official transcripts from institutions attended for degrees, diplomas, trade certificates and/or training certificates;

Business Management Experience

Applicants declaring business management experience must provide:

- Letters of Reference from current and past employers. The letters must:
  - be written on company letterhead;
  - include contact information for the letter’s author;
  - indicate the dates of employment, position(s) held and responsibilities of the position(s);
  - be signed and dated by a current person of authority in the business.

- Applicants working through contracts must include copies of present and past contracts.

  NOTE: Letters of Reference MUST be signed originals.

Entrepreneurial Experience

Applicants declaring entrepreneurial experience must provide:

- copies of present and past Business Registration Licenses for all businesses indicated on the resume;
- copies of registrations with the proper taxation authorities and verification that all taxes have been paid to-date for all businesses indicated on the resume;
- copies of shareholder agreements and certificates for all businesses indicated on the resume.

Language Capabilities

All Applicants must demonstrate a basic ability in at least one of the official Canadian languages and must submit either of the following:

- International English Language Testing System (IELTS) Certificate
- Test d’Etudes Francais (TEF) Certificate
**First Language Speakers**: For applicants whose country of origin and education is principally English (United Kingdom, Australia, New Zealand, United States of America, etc.) educational credentials are acceptable. Similarly, applicants whose country of origin is principally French (France, Belgium, etc.) education credentials will also be acceptable.

**NOTE**: *All IELTS and TEF certificates must be originals.*

**Passports**

Photocopies of passports are required for the applicant and every dependent family member that will be accompanying the applicant to Yukon. All passports **must** be valid for at least two years from the date of application.

Photocopies **must** include pages indicating the following:

- Name
- Photo
- Passport number
- Date of issue
- Date of expiry
- Date of birth
- Place of birth.

**Civil Status Documents**

Photocopies of the following documents must accompany all applications in order to confirm the identities of the applicant and dependent family members. Documents that must be submitted are:

- Birth Certificates
- National Identity Card (if applicable)
- Marriage Certificate
- Common-Law Declaration (see IMM-5285 at [www.cic.gc.ca](http://www.cic.gc.ca))
- Death Certificate (if spouse deceased)
- Divorce Decree (if applicable)
- Adoption Records (if applicable)
- Custody Agreements (if applicable)
- Parental Letters of Consent (from non-accompanying parent)
Substantiation of Available Funds

Applicants must provide financial statements and other supporting documents to substantiate the value of his or her net worth.

**NOTE:** All financial documents must be verified by a **Certified Third Party**.

Documentation may include, but not be limited to, the following:

- financial statements for all foreign held bank accounts;
- real estate and property valuations (with appropriate appraisals and accompanying ownership documentation) and bank letters indicating outstanding mortgages and other liabilities;
- transaction records and valuation of all shares held for the previous six months, proof of share-holding, broker statements and other applicable documentation;
- income certificate from applicant’s current employer;
- up-to-date pension, insurance and retirement investments;
- applicable income/asset ownership documentation.

Application Submission

Applications for the Yukon Business Nominee Program must be submitted via mail or courier to:

**Yukon Business Nominee Program**
Yukon Education
Immigration Unit
Box 2703 (E-1)
Whitehorse, YT Y1A 2C6

**NOTE:** Faxed and emailed applications will not be accepted.

Agents

Applicants may use the services of a qualified **Agent** in the preparation of applications, but all dealings and transactions must be between the applicant and Yukon Education.
Applying for a Two Year Work Permit

All applicants approved for Nominee status will receive a Letter of Support via mail or courier. The Letter of Support is a recommendation from Yukon to the CIC for a Two-Year Work Permit.

The Letter of Support is to be submitted by the applicant with their CIC application for a Two-Year Work Permit (refer to www.cic.gc.ca).

Applicants should note:

- The Letter of Support will include the appropriate CIC Visa Post to which the application must be sent
- The YBNP nominee has six months from the date of the Letter of Support to apply for their Two-Year Work Permit
- CIC screens all applications and may require additional documentation
- In some cases, the YBNP nominee may be required to attend a CIC interview

If the YBNP nominee meets the federal requirements, CIC will issue a Two-Year Work Permit to the applicant and appropriate visas for dependent family members.

NOTE: CIC is responsible for assessing eligibility under CIC programs. The Yukon Business Nominee Program and the Yukon Government are not responsible for CIC’s decision to grant or deny Work Permits and cannot appeal those decisions.

Arriving in Yukon

Once an applicant receives a Two-Year Work Permit from CIC, the YBNP nominee must inform the Yukon Business Nominee Program and send a scanned copy of the work permit via email or facsimile. At the same time, the applicant must provide the YBNP with a travel schedule with a date of arrival. YBNP will provide the YBNP nominee with a date and time for an initial meeting to collect the appropriate documentation and address the Nominee’s obligations.

NOTE: YBNP nominees must arrive in Yukon no more than two weeks after arrival in Canada. Those not abiding by this requirement will have support withdrawn by the YBNP.
Year One Requirements

First Meeting

Upon arrival, Nominees must first meet with a YBNP representative. The meeting is mandatory. If delays occur the Nominee must immediately inform the YBNP office.

At the meeting all YBNP nominees will provide:

- Original documentation of Nominee’s Two-Year Work Permit and Visas.
- Confirmation of application for Social Insurance Number (and other identification documents as requested by YBNP, such as Yukon Driver’s License).
- Legal documents indicating the lease or purchase of a residence in Yukon (leases must be for a minimum two years).
- Invoices/bills, indicating telephone, electricity and other utilities have been activated under the nominee’s name.
- A work plan indicating the timeline for the initial investment in the Nominee’s business as indicated in the approved business plan.
- A list of all advisors (i.e. lawyers, accountants, etc.) the Nominee will be using.
- Other documentation as required by the YBNP.

Continued Year One Obligations

A Nominee’s residency and start-up process must begin immediately and all legal documents supporting such activity must be provided to the YBNP. Documentation showing proof of business operations is required throughout the year.

Business documentation includes:

- Business registration.
- Business premises lease or purchase agreements.
- Utility hook-ups.
- Capital asset purchases.
- Six month (in-house) and Year End Financial Statements (Notice to Reader).
- Other documents as required by the YBNP.

Personal Documentation includes:

- Government-issued ID (SIN, Yukon Health Card and Driver’s License).
- Personal Residence rent receipts or mortgage statements.
- Personal utility receipts for the year.
- Other documents as required by the YBNP.

NOTE: All Nominees must meet with staff of the YBNP or be visited on-site (business or residence) on a quarterly basis.
Year Two Requirements

YBNP Nominees are expected to have their business operational and all members of the family residing year-round in Yukon by year two.

During year two, Nominees are expected to prepare to produce all documentation to support their application for Permanent Residency. Documentation will include:

- Year End Financial Statements (Notice to Reader).
- Person residence rent receipts or mortgage statements.
- Personal utility receipts.
- Business rent receipts or mortgage payments.
- Business utility receipts.
- List of business suppliers and customers.
- Other documents a required by the YBNP.

**NOTE:** All applicants will be subject to a final on-site visit at home or at work.

Final Approval for Support of Permanent Residency

Nominees who complete the necessary requirements during the Two Year Work Period will receive notification from the YBNP office that they will be supported in applying to the CIC for Permanent Residency. The applicant is then responsible for submitting an application for Permanent Residency to the CIC. Applicants should note:

- YBNP will issue a Nomination for Permanent Residency Certificate.
- The YBNP nominee must submit an application for Permanent Residency to CIC’s Sydney Office, along with the Nomination for Permanent Residency Certificate. This must be completed within six-months of the date indicated on the Nomination for Permanent Residency certificate.
- CIC conducts all security, criminality and health checks and screens CIC applicants for misrepresentation. CIC will send instructions on medical examinations and may require additional documentation.
- In some cases, the CIC applicant may be required to attend an interview.
- If the Nominee meets all federal requirements, CIC will issue Permanent Residency visas for the YBNP nominee and his or her dependents.

**NOTE:** CIC is responsible for assessing each nominee’s eligibility for Permanent Residency. The Yukon Business Nominee Program and the Yukon Government are not responsible for CIC’s decision to grant or deny Permanent Residency and cannot appeal those decisions.
IV. Definitions

Nominee

A Nominee is an applicant who has successfully met the YBNP’s eligibility criteria and has been approved to be supported in their application for a Two Year Work Permit. Nominee status does not mean an applicant has been approved for work or living status in Canada, but rather that the YBNP has indicated to the Citizenship and Immigration Canada that an applicant has met YBNP’s standards.

Two Year Work Permit

A Two Year Work Permit is a document issued by Citizenship and Immigration Canada (CIC) that allows the holder to legally work within the Canadian region stipulated in the permit. The Two Year Work Permit issued as part of the nominee program allows the Nominee to own and operate a business within the territory subject to the conditions found in this document.

Two Year Work Period

The time during which a Nominee is legally allowed to work and reside in Yukon as outlined in a Nominee’s Two Year Work Permit. Throughout the duration of this period, the Nominee is also subject to the conditions outlined in Section III of this document.

Citizenship and Immigration Canada

Citizenship and Immigration Canada (CIC) is the federal department responsible for receiving, processing, approving, and issuing all matters pertaining to immigration to Canada.

NOTE: CIC is responsible for assessing each CIC nominee’s eligibility for both Work Permits and Permanent Residency. The Yukon Business Nominee Program and the Yukon Government are not responsible for CIC’s decision to grant or deny Work Permits or Permanent Residency and cannot appeal those decisions.

Permanent Residency

A permanent resident is someone who has acquired permanent resident status by immigrating to Canada, but is not yet a Canadian citizen. Permanent residents have rights and privileges in Canada even though they remain citizens of their home country. In order to maintain permanent resident status, they must fulfill specified residency obligations. More information on Permanent Residency status can be found here.
Assessment Criteria

Applications to the YBNP program are evaluated in a number of categories to determine their suitability to the program. In total, there are seven (7) categories including Business Resources, Personal Net Worth, Age, Prior Visits, Education and Training, Work Experience, and Language Ability. These categories are meant to assist the program gauge the likely success and integration of the applicant and their business. An applicant must score a Minimum Threshold to be eligible for the program.

Interview

All applicants who successfully meet the assessment criteria must travel to Yukon for an in-person interview. The YBNP will arrange with the applicant an interview date and time. Applicants must attend their interview and if any delays or problems occur the applicant must immediately notify the YBNP office.

Letter of Support

Applicants who are successful in meeting the Assessment Criteria will receive a Letter of Support as part of their achieving Nominee status. A Letter of Support is a recommendation from Yukon that the Nominee be given a Two Year Work Permit.

NOTE: A Letter of Support does NOT give the Nominee any immigration privileges. The Nominee must successfully apply for a Two Year Work Permit before being permitted to work or reside in Canada.

Supported Applicant

A Supported Applicant is a Nominee who has successfully applied for and received a Two Year Work Permit from Citizenship and Immigration Canada.

Nomination for Permanent Residency

A Nomination for Permanent Residency is an indication from the YBNP recommends to the Citizenship and Immigration Canada that an applicant should receive Permanent Residency status. A Nomination does not mean an applicant has been approved for Permanent Residency, but rather that the YBNP has indicated to the Citizenship and Immigration Canada that an applicant has met YBNP’s standards.
Nomination Certificate

A Nomination Certificate is a document issued by the YBNP office indicating the holder of the certificate has been officially nominated for Permanent Residency status.

**NOTE:** A Nomination Certificate does NOT give the Nominee any immigration privileges or extend a Nominee’s Two Year Work Permit. The Nominee must successfully apply to the CIC for official Permanent Residency status.

Certified Third Party

All financial information must be verified by a certified third party. A certified third party is a professional business, office, or person that is licensed in their field and is able to provide verification of an applicant’s claim.

Strategic Sector List

All Nominees’ businesses must be in one of the sectors identified on this list. If a sector is not on this list, a Nominee cannot open or invest in a business within that sector in order to meet their eligibility requirements.

The list of Strategic Sectors eligible for the program is as follows:

- Information Technology
- Manufacturing
- Value-added Processing
- Forestry
- Tourism Products, Attractions, Services and Facilities
- Energy
- Mining/Mineral Development
- Agriculture
- Cultural Industries
- Film and Video Production

Resettlement Plan

Applicants must provide a Resettlement Plan demonstrating how he or she will relocate themselves and their families to Yukon and take up permanent residents of one of its communities. The Resettlement Plan must include (if applicable) but not be limited to:

- Travel;
- Moving logistics;
- Accommodation (temporary and permanent);
- Household (food, phone, internet, heat, electricity etc.);
- Financial (Canadian Banks, transfer of funds);
• School (selection, registration of children);
• Social (community groups, clubs, sports etc.);
• Time lines for all of the above.

The Resettlement Plan will be reviewed with all applicants during their interviews. It is an important document demonstrating the applicant’s knowledge of Yukon, its residents and his or her ability to integrate into the community.

Minimum Threshold

The Minimum Threshold is the lowest score an applicant can receive on the program’s assessment criteria to be eligible to be nominated by the program. Currently, the Minimum Threshold is 56/92 total points of which at least 10 points MUST be scored in the Language Ability category.

Post-Secondary Program

A post-secondary program refers to any degree, license, trade certification, or diploma, administered by a recognized educational institution, which is obtained beyond the high school level.

Agent

A qualified firm or consultant used by an applicant to assist in the preparation of their application. If an applicant chooses to use a representative, that representative must either be a member "in good standing" of the Canadian Society of Immigration Consultants of Canada Regulatory Council (ICCRC) or a lawyer that is a member "in good standing" of the Canadian Law Society. Applicants choosing to use the services of a representative must submit a signed IMM-5476: Use of a Representative Form found at [www.cic.gc.ca](http://www.cic.gc.ca).

NOTE: All dealings and transactions must be between the applicant and the YBNP office. YBNP will NOT intervene in or mediate any disputes between an applicant and their representative. An applicant employs the services of an Agent at their own risk.