

LMPS

Foundational Skills Program

Program Guidelines

Advanced Education - Labour Market Programs and Services

For use by organizations seeking to provide foundational skills programs and/or services for Yukon.

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1. Foundational Skills Program - Description

The Foundational Skills Program was developed in response to the Yukon Literacy Strategy, completed on April 13, 2016. Funding for this program will be derived both from existing programs and new funding sources to be determined.

The Foundational Skills Program incorporates the vision of the Yukon Literacy Strategy: “. . .an enduring culture of literacy, including Yukon First Nation languages and cultures.”

Foundational Skills addresses strategic objectives of the Education annual plan, specifically: “Success for each learner: Yukon students successfully complete their education, well prepared to enter the next phase of their lives,” and the Labour Market Framework; “To facilitate and improve learning and employment transitions”.

Program Objective

To make funding available to Recipients for projects that support the goal of the Yukon Literacy Strategy: “Yukoners embrace life-long learning and have the literacy skills they need to succeed on their own terms at school, at work, within their families and as members of diverse communities.”

Specifically, eligible projects should demonstrate objectives that are consistent with the following:

1. *Awareness – Increase understanding of literacy and its importance to all Yukoners.*
2. *Opportunity and Achievement – Provide a variety of equitable, accessible and innovative programs to support people in achieving a desirable standard of literacy.*
3. *Quality – Ensure programs meet quality and cultural standards.*
4. *Partnerships – Build and maintain coordination and partnerships amongst literacy stakeholders.*
5. *Language Fluency and Cultural Competency – Provide a variety of accessible and innovative programs to support and strengthen First Nation language fluency development and cultural literacy that are grounded in traditional law and land-based learning opportunities that teach respect for self, others, land, water and air.*

Eligible Recipients

Businesses (including crown corporations), organizations (formal, ad hoc or partnerships), individuals, municipalities, First Nation organizations, governments and councils, public health and post-secondary educational institutions (hereafter called the Recipient).

Eligible Participants

This program is intended to benefit those individuals who either have not yet entered the public school system (pre-kindergarten) or have completed or left the public school system, who have demonstrated specific literacy issues and have identified specific literacy goals.

Definition of Literacy

For the purposes of the Foundational Skills Program, literacy is defined as follows:

“In Yukon, life-long literacy encompasses a wide set of skills and competencies within differing social and cultural contexts that are necessary for an individual to participate confidently and fully as a citizen in a changing society.”

Key Principles

- Any project proposed under this program will demonstrate engagement and cooperation with First Nations in one of the following manners:
 - Delivered by or in direct partnership with one or more First Nations;
 - Acknowledgment in writing from the First Nation in question that the project addresses the literacy needs of its members;
 - Acknowledgement in writing that the First Nation is aware of and supports the project proposed to take place in the community or in the traditional territory of that First Nation.
- The program will determine success based on demonstrable gains in targeted literacy skills and will not be tied to secondary or tertiary outcomes such as employment or enrollment in post-secondary education.
- It is expected that participants will benefit from pre and post project assessments in order to measure success in meeting their goals.
- Participants will be the key determiners of the desired outcomes of their participation.
- Each project will include specific followup plans for all participants.

Evaluation

Advanced Education will evaluate this program in 2017.

2. Developing the Application

The applicant **MUST** be a registered user of the Genie project management system. Please contact Labour Market Programs and Services to discuss, prior to starting an application. Registered Genie Applicants must download the PDF Application Form available on the Genie website at <https://genie.gov.yk.ca>.

A successful Foundational Skills Program application must clearly identify a literacy need in the target community and propose the provision of literacy related activities intended to address that need. The application should also demonstrate that it is not proposing to provide a duplicate service for the same beneficiaries.

The application must include the following:

- A measurable project objective
- A plan of activities designed to meet that objective
- The expected and measurable results of these activities
- A detailed budget to support these activities;
- The timeframe in which the project will occur; and
- The targeted participants of the project.

Project Budget

All project applications must include a budget to support the activities in your project, calculated for the total anticipated project expenditure and include other sources of funding or in-kind contributions required or expected at the time of application. All budgets must include:

- a detailed calculation;
- a description and a rationale for the projected expenditure, clearly linked to planned project activities, and
- a monthly forecast of project expenditures.

This program will not support the purchase of capital expenditures (buildings and vehicles) nor used to provide core operational funding.

3. Submitting the Application

As this is a new program, you are urged to contact the Advanced Education Branch prior to developing a project proposal.

You may also visit <http://www.education.gov.yk.ca/organizations.html> for the Application Guidelines document which provides information on the normal processes for funding applications at Advanced Education.

4. For More Information

Call: 867-667-5906 or 1-800-661-0408, local 5906.

Email aeb@gov.yk.ca

Fax: (867) 667-8555

Online: <http://www.education.gov.yk.ca/organizations.html>

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