



Education

Box 2703, Whitehorse, Yukon Y1A 2C6

September 12, 2016

MEMORANDUM

To: School Council Members

From: Will Devant
Manager, Accounting and Administrative Services, E-1

Re: Social Insurance Number collection/Taxable Payments

School Council Honouraria are considered by Canada Revenue Agency to be a taxable benefit, and therefore we require the following information:

Name: _____

Address: _____

(including Postal Code) _____

Social Insurance Number _____ - _____ - _____

Signature: _____

Email Address: _____

Note: If the total amount received during the calendar year from Yukon Government does not exceed \$500.00, with the exception of Employment Income (Line 101), a Statement of Other Income (T4A) will not be issued. You are still required by the Canada Revenue Agency to report all income received whether or not a T4A has been issued.

Thank you,

Will Devant
Manager, Accounting and Administrative Services
Department of Education
Yukon Government