

Developing Norms

WHEN ESTABLISHING NORMS, CONSIDER:	PROPOSED NORM
Time <ul style="list-style-type: none"> ■ When do we meet? ■ Will we set a beginning and ending time? ■ Will we start and end on time? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Listening <ul style="list-style-type: none"> ■ How will we encourage listening? ■ How will we discourage interrupting? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Confidentiality <ul style="list-style-type: none"> ■ Will the meetings be open? ■ Will what we say in the meeting be held in confidence? ■ What can be said after the meeting? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Decision Making <ul style="list-style-type: none"> ■ How will we make decisions? ■ Are we an advisory or a decision-making body? ■ Will we reach decisions by consensus? ■ How will we deal with conflicts? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Participation <ul style="list-style-type: none"> ■ How will we encourage everyone's participation? ■ Will we have an attendance policy? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Expectations <ul style="list-style-type: none"> ■ What do we expect from members? ■ Are there requirements for participation? 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

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