

Risk Analysis

Note:
Educators are expected to be aware of the element of risk, and to respect the standard of care owed to students and their parent/legal guardians by identifying the risks associated with off site learning opportunities and identifying measures to mitigate against those risks.

In the planning of all categories of all overnight trips or excursions, the trip planning documentation must include a full assessment of all known risks that are associated with the trip or excursion.

For every risk identified in the planning phase, the trip planning documentation must include an assessment of measures that will address and mitigate against these risks, in accordance with Appendix 17.

Trip: _____

Grade/School: _____

Dates of planned trip: _____

Main Activity:

Ancillary Activity:

Logbook to be kept **yes** **no** **Signature:** _____

Hazard Identification	L/C¹	Venue	Mitigation

¹ Likelihood/Consequence, on a scale of 1 – 5, 5 is high. i.e. 2/5 would mean relatively low likelihood and high consequences.