

BACKGROUND

The Yukon Business Nominee Program (YBNP) was established to address the economic needs of Yukon by allowing the Territory to nominate for immigration those individuals with proven business skills, the ability to participate in Yukon's business community, assist in the expansion and diversification of the economy and are likely to become permanent residents of Yukon.

The program is administered under the legal authority of the federal *Immigration Refugee Protection Act* and the ultimate decisions about whether a Yukon Nominee is granted a Temporary Work Permit or Permanent Resident Visa remains with the Government of Canada.

The YBNP is administered by the Immigration unit of Yukon Education. The Immigration unit oversees all of the requirements and procedures for nominating foreign nationals under the YBNP.

In assessing nominations for the YBNP, the Immigration unit considers information about the applicants, including how they are able to contribute to the economic development of Yukon. To this end, applicants are required to have an understanding of Yukon's business environment, a personal net worth of \$250,000 and be willing to invest a minimum of \$150,000 into starting or purchasing an existing business. The applicant must meet program criteria, including being an active owner/manager of the business they establish or purchase.

FOR OFFICE USE ONLY:

FILE # _____

NOC # _____



INSTRUCTIONS

This application form assists the Immigration Unit to obtain the information required for making an assessment. In addition to the form, supporting documents are required to substantiate the information provided.

Checklists for the complete application are below. Please ensure that you have included all the following documents, as incomplete applications will not be processed. Also, please do not send original documents.

✓ **Completed Application Form with original signatures.**

✓ **Completed original business plan for Yukon.**

✓ **Notarized copy confirming the applicant's previous work experience, education and accreditation and foreign held financial information, translated into English or French.**

- Confirmation of work experience Please include notarized copies of letters from previous employers (including position title and dates of employment), records of employment, or payroll records.
- Confirmation of education. Please include notarized copies of transcripts, certificates, diplomas or degrees.
- Confirmation of accreditation and a certified translation of that accreditation (required if the business is a regulated profession)
- Please include the contact information of the translator if originals are in a language other than English or French.

✓ **Proof of English or French proficiency.** Mandatory language requirements for a Business Nominee are provided on page 6 of this application.

✓ **Notarized copies of the applicant's passport, marriage certificates, common law declarations, birth certificates and passports for applicant and all dependents** are required for those immediate family members who will accompany the applicant upon successful nomination.

✓ **Use of a Representative Form** is required if an applicant wishes to have a representative act on their behalf in dealings with the Immigration Unit.

If you have any questions, please contact:

Immigration Unit, Advanced Education
Yukon Education (E-1)
Box 2703
Whitehorse, Yukon, Y1A 2C6
Phone: 867-667-5131
E-mail: yukon.nominee@gov.yk.ca

PART 1 - Personal Information

Surname: _____ **Given names:** _____

Date of birth: _____ Place of birth: _____

Sex: Male _____ Female _____ Citizenship: _____

Mailing address:

Duration at this residence: _____

Address of residence if different than mailing address:

Telephone: _____ E-mail address: _____

Have you or a family member accompanying you ever applied for admission to Canada as an immigrant: Yes _____ No _____

If yes, please provide:

- Immigration office contacted: _____
- Date(s) of application: _____
- Name(s) of applicant: _____
- Category of application: Business Nominee _____ Entrepreneur _____ Family Class _____ Provincial Nominee _____
- Province of application: _____
- Reason for decline or withdraw of application: _____

Work/business history

| Date(from/to) | Name of employer | City/country | Occupation/position |
|---------------|------------------|--------------|---------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Education/technical training

| Academic Institution | Field of study/training | Certification obtained | Date |
|----------------------|-------------------------|------------------------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Language proficiency: English _____ French _____ Other _____

PART 2 – Additional Family Information

List your immediate family members (spouse/common-law partner, dependent children) who will accompany you upon successful nomination. Provide Notarized copies of marriage certificates, common-law declarations (for information please see www.cic.gc.ca), birth certificates and passports for all accompanying family members. Proof of dependency is required for dependents over 18 years of age.

| Name | Relationship to you | Date of birth |
|-------|---------------------|---------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

List relatives currently living in Canada:

| Name | Relationship to you | City/Province | Length of residence |
|-------|---------------------|---------------|---------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

PART 3 - current business information

Position in current business (owner, partner, manager, supervisor): _____
Number of years you have owned and/or managed a business: _____
Type of business (manufacturing, exporting, etc.): _____
Number of employees managed: _____
Sales volume (each of previous 2 years): _____
Company assets: (complete business net worth form): _____

PART 4 – Details on your visit(s) to Yukon

Trip #1 Dates _____
Details/Purpose: _____
Trip #2 Dates _____
Details/Purpose: _____
Trip #3 Dates _____
Details/Purpose: _____

PART 5 - Business Plan Briefly describe your business plan (a full business plan must accompany this application)

Describe what research you have conducted that indicates the business will be successful:

PART 6 - Language Proficiency

For NOC 0 and A: As an Owner/Manager of a business in Canada, this is the National Occupation Code assigned to your position (see <http://www5.hrsdc.gc.ca/NOC> for more on NOC codes). For English, show that you have an International English Language Testing System (IELTS) minimum level of 6.0 in each category. For French, a minimum Level of 4 on the Test d'évaluation de français (TEF) is required.

English: IELTS French: TEF

Listening: ___ Reading: ___ Writing: ___ Speaking: ___

PART 7 - Personal net worth statement (Must have \$150,000 in liquid assets i.e. cash, GIC, CD etc.)

Name: _____

Address: _____

Name of Bank(s) or Financial Institution(s): _____

Address: _____

| Assets | \$ Amount in CAD | | Liabilities | \$ Amount in CAD |
|--------|------------------|--|-------------|------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | | | | |
|---------------------------------|-----------|--|------------------------------|-----------|
| Total Assets (1) | \$ | | Total Liabilities (2) | \$ |
| Net Worth - (1) less (2) | | | \$ | |

PART 8 - BUSINESS NET WORTH STATEMENT (only for applicants that currently own and operate a business in their country of origin).

Business Name: _____

Address: _____

Bank(s) or Financial Institution(s): _____

Address: _____

Auditor or Accountant (Yukon firm): _____

Address: _____

Type of business: _____

Business Activity:

| Assets | \$ Amount in CAD | | Liabilities | \$ Amount in CAD |
|--|-------------------------|--|------------------------------|-------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Assets (1) | \$ | | Total Liabilities (2) | \$ |
| Business Net Worth - (1) less (2) | | | \$ | |

AUTHORITY TO DISCLOSE PERSONAL INFORMATION

This information is being collected under the authority of the Agreement for Canada- Yukon Co-Operation on Immigration and related regulations and policies for the purpose of administering the Yukon Business Nominee Program. I authorize the release of information from any Yukon Nominee Program application to officials of the Government of Canada for any purpose relating to my application and any other federal/provincial/territorial departments and their agencies. I authorize the Yukon Government to make inquiries and credit checks and to obtain all other pertinent information necessary to evaluate my application under the Yukon Business Nominee Program.

Applicant Name (please print) _____

Applicant Signature _____

Date _____

DECLARATION OF APPLICANT

I declare:

- I intend to live in Yukon on a permanent basis.
- I have sufficient English or French language ability to work in the position specified in the business plan and will make every effort to integrate into the community.
- I intend to own and manage on a day-to-day basis a business in Yukon.
- I declare my financial investment does not include a return of the investment under specified conditions.
- I declare that the information I have given in this application is truthful, complete and correct.
- I understand that any false statements or concealment of a material fact may result in my exclusion from Canada and may be grounds for my prosecution or removal.
- I understand all the foregoing statements, having asked for and obtained an explanation of every point, which was not clear to me.

Applicant Name (please print)

Applicant Signature

Date _____